

550

Information

General Assembly

Are you looking for the perfect location for your next general meeting? You have found it with Halle 550.

We **offer organisers of general meetings the full service:** Whether it's image & sound, furniture or catering for the guests, our professionals will be happy to advise and assist you in word and deed.

If you don't want to plan and implement **your event from A to Z yourself, you can make use of various services.** If you wish, we can create the event concept, the event architecture or the scenography. In addition, we will gladly take over the coordination between the various service providers for you.

Contact us today – we will be happy to support you.

Contact

Halle 550

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Quick Facts

- Up to 1'000 people
- Different options bookable
- **Event WLAN** in the whole venue
- **Ideal, easy-to-reach location**

Setup-Plan 600 pax

550

Information

General Assembly

Assumption: Hall part A and B for 600 people

09.00 - 15.00	Set up
15.00 - 15.30	Registration
15.00 - 15.30	Welcome coffee
15.30	Start general assembly
16.30 - 16.50	Short break
18.00	End GA / Start Apéro Riche
20.00	End of the event
20.00 - 22.00	Dismantling

General

Venue rental for hall part A and B CHF 40'000.–

Included services

- 4'348 m2 usable area + inner courtyard (383 m2)
- 1 event office
- Darkening, heating & ventilation, partition curtain between the hall parts
- Cleaning, toilet and housekeeping service, fire watch
- 10'000 kW electricity, waste disposal
- 600 chairs, bar tables, coat racks

Included technology

- Truss sections and connection points
- Media connection points
- Power connections
- Lifting equipment
- Event WLAN
- Dimmable basic lighting
- Ambient lighting of the steel girders
- Stage (12x4 m)

Catering (16.30 - 20.00)

CHF 100.–/Person

- Soft drinks, coffee, tea
- 5dl PET drink for the plenary session
- Beer, wine, prosecco for apero
- Apero dishes 2/5 cold & 3/5 hot dishes
- Personnel

GA-Technics

Additional technology

CHF 35'000.–

- Sound system
- Projector (4K, 50'000 ANSI)
- Screen (12x6.75 m, borderless)
- Preview monitor
- Speech time control
- Microphones
- Lectern
- Stage lighting
- Delay screens (2x, 98" placed)
- 8 hours of planning & projecting (incl. floor plan 2D)
- Personnel for set-up, dismantling and event day

Optional

Additional upgrade technology

- Simultan translation (1 language) CHF 3'180.–
- Interpreter booth
- Chin bar (200x)
- Live image CHF 8'500.–
- Cameras (2x) operated on pedestals
- Control room
- Delivery of recordings on hard disks

Prices are exclusive of VAT.